



SOUTH  
KESTEVEN  
DISTRICT  
COUNCIL

**CABINET FORWARD PLAN**  
**Notice of decisions to be made by Cabinet**  
**1 September 2023 to 31 August 2024**

At its meetings, the Cabinet may make Key Decisions and Non-Key Decisions. It may also make recommendations to Council on matters relating to the Council's budget or its policy framework.

A Key Decision is a Cabinet decision that is likely:

1. To result in the District Council incurring expenditure which is, or the making of savings which are, significant having regard to the District Council's budget for the service or function to which the decision relates (for these purposes, South Kesteven District Council has agreed £200,000 as the threshold at which a decision will be considered significant); or
2. To be significant in terms of its effects on communities that live or work in an area comprising two or more wards.

**The Forward Plan**

The Cabinet Forward Plan is a rolling, 12-month plan that will be updated on a regular basis. It includes those Key Decisions and Non-Key Decisions that are scheduled to be considered by Cabinet during the plan period.

## Notice of future Cabinet decisions and recommendations to Council

Summary	Date	Action	Contact
<b>Comprehensive Masterplan for Local Plan allocation at Low Road, Barrowby - Key Decision</b>			
To agree the comprehensive masterplan for the Local Plan residential site allocation at Low Road, Barrowby (Local Plan Ref: LV-H3) as per the requirements of criteria (a) of the Local Plan allocation policy.	11 Sep 2023	To approve the comprehensive masterplan.	Cabinet Member for Housing & Planning (Councillor Phil Dilks)  Adam Murray, Principal Planning Officer <b>E-mail:</b> adam.murray@southkesteven.gov.uk
<b>Contract Awards in relation to social landlord responsibilities - Key Decision</b>			
This report is for the contract award for installation of new fire doors and associated safety works identified as part of the fire door inspection programme.	11 Sep 2023	To approve contract	Cabinet Member for Housing & Planning (Councillor Phil Dilks)  Craig Spence, Acting Director of Housing <b>E-mail:</b> craig.spence@southkesteven.gov.uk
<b>Proposals for the upgrading of District Council street lights to LED units - Key Decision</b>			
To seek approval to accelerate upgrades of South Kesteven District Council's remaining stock of streetlights to energy efficient LED, using the budgetary reserves identified.	11 Sep 2023 (Cabinet)  28 Sep 2023 (Council)	To recommend to Council the approval of the project to accelerate upgrades of South Kesteven District Council's remaining stock of streetlights to energy efficient LED, using the budgetary reserves identified.	The Deputy Leader of the Council, Cabinet Member for Finance and Economic Development (Councillor Ashley Baxter)  Serena Brown, Sustainability and Climate Change Officer <b>E-mail:</b> <a href="mailto:serena.brown@southkesteven.gov.uk">serena.brown@southkesteven.gov.uk</a>

Summary	Date	Action	Contact
<b>Proposed Replacement Depot Turnpike Close Grantham - Key Decision</b>			
To consider recommending to Council a budget for constructing a new depot	11 Sep 2023 (Cabinet)  28 Sep 2023 (Council)	To make a recommendation to Council in respect of a budget for constructing a new depot	The Deputy Leader of the Council, Cabinet Member for Finance and Economic Development (Councillor Ashley Baxter)  Debbie Roberts, Head of Corporate Projects, Policy and Performance <b>E-mail:</b> Debbie.Roberts@southkesteven.gov.uk
<b>Housing Revenue Account Acquisitions Capital Budget - Key Decision</b>			
To seek to increase the Housing Revenue Account (HRA) Acquisitions budget so that there is sufficient money to buy affordable homes in the District to meet the needs of our residents.	11 Sep 2023 (Cabinet)  28 Sep 2023 (Council)	To recommend to Council the approval of the increased budget.	Cabinet Member for Housing & Planning (Councillor Phil Dilks)  Debbie Roberts, Head of Corporate Projects, Policy and Performance <b>E-mail:</b> Debbie.Roberts@southkesteven.gov.uk
<b>Control Room Relocation – Non Key Decision</b>			
To consider the relocation of the Council's CCTV network.	11 Sep 2023	To approve the upgrade.	Cabinet Member for People & Communities (Councillor Rhea Rayside)  Alison Hall-Wright, Assistant Director of Finance and Deputy Section 151 Officer <b>E-mail:</b> <a href="mailto:alison.hall-wright@southkesteven.gov.uk">alison.hall-wright@southkesteven.gov.uk</a>

Summary	Date	Action	Contact
<b>Refreshed Corporate Values – Non Key Decision</b>			
Following consultation with employees and Members, this report proposes new Corporate Values for the Council in line with a recommendation made by Employment Committee.	11 Sep 2023	To approve the refreshed Corporate Values	Cabinet Member for People & Communities (Councillor Rhea Rayside)  Fran Beckitt, Interim Head of HR <b>E-mail:</b> <a href="mailto:fran.beckitt@southkesteven.gov.uk">fran.beckitt@southkesteven.gov.uk</a>
<b>State of the District 2023 – Non Key Decision</b>			
First annual review of the performance of South Kesteven against Strategic Socio-Economic Indicators (SSEIs).	11 Sep 2023	To seek approval for the publication of the State of the District report 2023.	Leader of the Council (Councillor Richard Cleaver)  Charles James, Policy Officer <b>E-mail:</b> <a href="mailto:Charles.james@southkesteven.gov.uk">Charles.james@southkesteven.gov.uk</a>
<b>Health Cash Plan – Non Key Decision</b>			
Proposed introduction of a Health Cash Plan for employees of the Council – a report to be considered by Employment Committee.	10 Oct 2023	To seek approval for the Plan should a recommendation from Employment Committee be forthcoming.	Cabinet Member for People & Communities (Councillor Rhea Rayside)  Fran Beckitt, Interim Head of HR <b>E-mail:</b> <a href="mailto:fran.beckitt@southkesteven.gov.uk">fran.beckitt@southkesteven.gov.uk</a>

Summary	Date	Action	Contact
<b>Rent and Service Charges Policy – Non Key Decision</b>			
The policy outlines how the Council will calculate and charge rent and service charges for the housing stock that it owns and has responsibility to manage and maintain. The Council is required by law to carry out a review of council service charges from time to time and to ensure the Housing Revenue Account (HRA) does not fall into a deficit position. The rent level determines the income to the Housing Revenue Account that drives the HRA Business Plan.	10 Oct 2023	To approve the policy	Cabinet Member for Housing & Planning (Councillor Phil Dilks)  Celia Bown, Senior Housing and Policy Strategy Officer <b>E-mail:</b> <a href="mailto:c.bown@southkesteven.gov.uk">c.bown@southkesteven.gov.uk</a>
<b>Managed Stores Contract - Key Decision</b>			
The supply of parts and sundries for all of the Council's vehicle fleet.	10 Oct 2023	To approve the contract	The Deputy Leader of the Council, Cabinet Member for Finance and Economic Development (Councillor Ashley Baxter)  George Chase, Waste and Recycling Manager <b>E-mail:</b> <a href="mailto:george.chase@southkesteven.gov.uk">george.chase@southkesteven.gov.uk</a>
<b>HRA Business Plan and Asset Management Strategy 2021-2026 - Key Decision</b>			
To consider the strategy	10 Oct 2023	To adopt a Housing Asset management Strategy	Cabinet Member for Housing & Planning (Councillor Phil Dilks)  Craig Spence, Acting Director of Housing <b>E-mail:</b> <a href="mailto:craig.spence@southkesteven.gov.uk">craig.spence@southkesteven.gov.uk</a>

Summary	Date	Action	Contact
<b>Contract Awards in relation to social landlord responsibilities - Key Decision</b>			
To seek approval of contract.	10 Oct 2023	To approve contract	Cabinet Member for Housing & Planning (Councillor Phil Dilks)  Craig Spence, Acting Director of Housing <b>E-mail:</b> <a href="mailto:craig.spence@southkesteven.gov.uk">craig.spence@southkesteven.gov.uk</a>
<b>Review of Public Space Protection Orders - Key Decision</b>			
To consider the existing Public Space Protection Orders in force across the district	10 Oct 2023	To review the existing Public Space Protection Orders in force across the district	Cabinet Member for People & Communities (Councillor Rhea Rayside)  Ayeisha Kirkham, Public Protection Manager <b>E-mail:</b> <a href="mailto:ayeisha.kirkham@southkesteven.gov.uk">ayeisha.kirkham@southkesteven.gov.uk</a>
<b>Apex Asset Management System - Key Decision</b>			
To agree the upgrade and implementation to our current Asset Management System Apex, this shall ensure that we can make effective data led decisions in relation to future investment programmes.	10 Oct 2023	To confirm approval of upgrade.	Cabinet Member for Housing & Planning (Councillor Phil Dilks)  Craig Spence, Acting Director of Housing <b>E-mail:</b> <a href="mailto:craig.spence@southkesteven.gov.uk">craig.spence@southkesteven.gov.uk</a>
<b>Budget Monitoring Report Period 4 Forecast – Non Key Decision</b>			
Financial budget monitoring and forecasting for Period 4, April to July 2023.	10 Oct 2023	To note the report and make any recommendations as necessary to the Finance and Economic Overview and Scrutiny Committee.	The Deputy Leader of the Council, Cabinet Member for Finance and Economic Development (Councillor Ashley Baxter)  Alison Hall-Wright, Assistant Director of Finance (Deputy Section 151 Officer) <b>E-mail:</b> <a href="mailto:A.Hall-Wright@southkesteven.gov.uk">A.Hall-Wright@southkesteven.gov.uk</a>

Summary	Date	Action	Contact
<b>Proposed Development brief for Land at Stamford North – Key Decision</b>			
To consider the proposed development brief for land at Stamford North prior to consultation.	7 Nov 2023	To approve the draft Supplementary Planning Document in respect of land at Stamford North for consultation.	Cabinet Member for Housing & Planning (Councillor Phil Dilks)  Nicola McCoy-Brown, Director of Growth and Culture (Deputy Monitoring Officer) <b>E-mail:</b> Nicola.McCoy-Brown@southkesteven.gov.uk
<b>Housing Repairs Policy – Non Key Decision</b>			
To review the current Housing Repairs Policy and make any required changes.	7 Nov 2023	To approve any changes required.	Cabinet Member for Housing & Planning (Councillor Phil Dilks)  Craig Spence, Acting Director of Housing <b>E-mail:</b> craig.spence@southkesteven.gov.uk
<b>Contract Awards in relation to social landlord responsibilities - Key Decision</b>			
To seek approval of contract.	7 Nov 2023	To approve contract	Cabinet Member for Housing & Planning (Councillor Phil Dilks)  Craig Spence, Acting Director of Housing <b>E-mail:</b> craig.spence@southkesteven.gov.uk
<b>Contract Awards in relation to social landlord responsibilities - Key Decision</b>			
To seek approval of contract	5 Dec 2023	To approve contract.	Cabinet Member for Housing & Planning (Councillor Phil Dilks)  Craig Spence, Acting Director of Housing <b>E-mail:</b> <a href="mailto:craig.spence@southkesteven.gov.uk">craig.spence@southkesteven.gov.uk</a>

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<b>Budget Monitoring Quarter 2 Forecast – Non Key Decision</b>			
Financial budget monitoring and forecasts for period 2 of 2023/2024.	5 Dec 2023	To note the report and make any recommendations as necessary to the Finance and Economic Overview and Scrutiny Committee.	<p>The Deputy Leader of the Council, Cabinet Member for Finance and Economic Development (Councillor Ashley Baxter)</p> <p>Alison Hall-Wright, Assistant Director of Finance (Deputy Section 151 Officer)  <b>E-mail:</b> A.Hall-Wright@southkesteven.gov.uk</p>
<b>Local Council Tax Support Scheme - Key Decision</b>			
To consider the Council's Local Council Tax Support Scheme for the 2024/2025 financial year.	5 Dec 2023	To recommend the scheme to Full Council.	<p>The Deputy Leader of the Council, Cabinet Member for Finance and Economic Development (Councillor Ashley Baxter)</p> <p>Richard Wyles, Chief Finance Officer and Deputy Chief Executive (Section 151 Officer)  <b>E-mail:</b> r.wyles@southkesteven.gov.uk</p>
<b>Council Tax Base 2024/2025 - Key Decision</b>			
To determine the Council Tax Base to form the basis of the 2023/2024 budget proposals to be recommended to Council.	5 Dec 2023	To recommend the Council Tax Base to Full Council.	<p>The Deputy Leader of the Council, Cabinet Member for Finance and Economic Development (Councillor Ashley Baxter)</p> <p>Richard Wyles, Chief Finance Officer and Deputy Chief Executive (Section 151 Officer)  <b>E-mail:</b> <a href="mailto:r.wyles@southkesteven.gov.uk">r.wyles@southkesteven.gov.uk</a></p>



Summary	Date	Action	Contact
<b>Corporate Plan - Key Decision</b>			
To adopt a refreshed Corporate Plan and Corporate Priorities for the Council.	18 Jan 2024 (Cabinet)	To recommend the adoption of the Plan to Full Council.	Leader of the Council (Councillor Richard Cleaver)
The Corporate Priorities were recommended by the Employment Committee meeting held in June 2023.	25 Jan 2024 (Council)		Debbie Roberts, Head of Corporate Projects, Policy and Performance <b>E-mail:</b> Debbie.Roberts@southkesteven.gov.uk
<b>Contract Awards in relation to social landlord responsibilities - Key Decision</b>			
To seek contract approval.	18 Jan 2024	To approve contract.	Cabinet Member for Housing & Planning (Councillor Phil Dilks)  Craig Spence, Acting Director of Housing <b>E-mail:</b> craig.spence@southkesteven.gov.uk
<b>Draft Budget Proposals for 2024/2025 - Key Decision</b>			
To consider the draft budget proposals for 2024/2025	18 Jan 2024	To consider the proposals and take into account any recommendation from the Budget Scrutiny Committee.	The Deputy Leader of the Council, Cabinet Member for Finance and Economic Development (Councillor Ashley Baxter)  Richard Wyles, Chief Finance Officer and Deputy Chief Executive (Section 151 Officer) <b>E-mail:</b> r.wyles@southkesteven.gov.uk
<b>Contract Awards in relation to social landlord responsibilities - Key Decision</b>			
To seek contract approval.	6 Feb 2024	To approve contract.	Cabinet Member for Housing & Planning (Councillor Phil Dilks)  Craig Spence, Acting Director of Housing <b>E-mail:</b> <a href="mailto:craig.spence@southkesteven.gov.uk">craig.spence@southkesteven.gov.uk</a>

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<b>Budget Monitoring Quarter 3 Forecast – Non Key Decision</b>			
Financial budget monitoring and forecasting for period 3 in 2023/2024.	6 Feb 2024	To note the report and make any recommendations as necessary to the Finance and Economic Overview and Scrutiny Committee.	<p>The Deputy Leader of the Council, Cabinet Member for Finance and Economic Development (Councillor Ashley Baxter)</p> <p>Alison Hall-Wright, Assistant Director of Finance (Deputy Section 151 Officer)  <b>E-mail:</b> A.Hall-Wright@southkesteven.gov.uk</p>
<b>Budget Proposals for 2024/2025 and Indicative Budgets for 2025/2026 and 2026/2027 - Key Decision</b>			
To consider the proposed budget for 2024/2025	6 Feb 2024	To recommend a Budget to Full Council on 29 February 2024.	<p>The Deputy Leader of the Council, Cabinet Member for Finance and Economic Development (Councillor Ashley Baxter)</p> <p>Richard Wyles, Chief Finance Officer and Deputy Chief Executive (Section 151 Officer)  <b>E-mail:</b> r.wyles@southkesteven.gov.uk</p>
<b>Contract Awards in relation to social landlord responsibilities - Key Decision</b>			
To seek contract approval.	12 Mar 2024	To approve contract.	<p>Cabinet Member for Housing &amp; Planning (Councillor Phil Dilks)</p> <p>Craig Spence, Acting Director of Housing  <b>E-mail:</b> craig.spence@southkesteven.gov.uk</p>